

PROVOST'S COUNCIL
September 27, 2022
Minutes

The Provost's Council met on Tuesday, September 27, 2022, in 2100 Monarch Hall. Those present were Austin Agho (Chair), Michael Carhart, Paul Carrant, Laura Delbrugge, Tammi Dice, Gail Dodge, Annette Finley-Croswhite, Ken Fridley, Tim Hackman, Kate Hawkins, Kiran Karande, Nakia Madry-Smith, Bonnie Van Lunen, and Robert Wojtowicz. The following agenda items were discussed. Jennifer Stecko, Cullen Strawn and Mark Walsh attended as guests.

1. Introduction of Threat Team Coordinator, Jennifer Stecko, and Overview of the Threat Education Assessment & Management Team (TEAM)

Jennifer Stecko, Threat Team Coordinator, provided information on the Threat Education Assessment & Management Team (TEAM). The TEAM is a cross-functional multidisciplinary group that is responsible for evaluating and managing the risks associated with certain behaviors that may pose a threat to the University community's safety.

Ms. Stecko

3. Records Management Assessment Scores - Academic Affairs

Mark Walsh, University Records Manager, described the records management process and shared the outcome of the records management informal assessment conducted for the units in Academic Affairs. The goal of the records management program is to develop standard practices for organizing and managing records to meet compliance requirements and to improve business operations.

Each unit submitted a self-assessment and received scores of “exceeds expectations,” “meets expectations,” or “incomplete.” For units receiving an incomplete standing, additional contacts have been made to ensure that they have the resources available to successfully participate in the upcoming formal assessment.

The formal assessment process will be conducted over Fiscal Years 2023 and 2024, commencing in the Fall of 2022. The formal assessment will include a more detailed report for each unit, as well as an overall report on the progress of the University’s Records Management Program. The first year will involve those units in the “Exceeds Expectations” category as they are more fully prepared; the other two categories will be examined formally in the second year so that they have more time to work with Records Management on a pathway to success. At the close of the process Records Management will report on the findings.

4. Faculty Senate Agenda for 2022-23

Michael Carhart stated that the Faculty Senate will work to get faculty buy in on the following during the 2022-23 academic year.

- Interdisciplinary programming
- EVMS integration
- Allocation of workload

5. Update on the ONE School of Public Health

Bonnie Van Lunen provided an update on the ONE School of Public Health. She described the work accomplished in 2021-22 to establish the school, the foundation funding for the school, and next steps to be completed in 2022-23.

6. EVMS-ODU Integration

Austin Agho reported that new funding is needed to move forward with the EVMS-ODU integration. He noted that the culture of the two institutions needs to be taken into account.

7. Announcements

- A. Austin Agho encouraged Council members to read the five-year strategic plan and provide feedback.
- B. Academic Affairs has received approval to conduct the search for the Associate Vice President for Regional Higher Education Centers. Workforce development will be a focus of the position.